

## *Our Wedding Package*

*The 4\* Carlton Millrace Hotel is situated in the Picturesque town of Dunclody, on the edge of the beautiful 800 acre Calldare estate. From the moment you walk in our door you will experience first hand the high standards of service and friendliness that contributed to our being nominated for "Best Wedding Venue of the Year 2005" by Irish Wedding Style magazine, just one year after opening. This along with the guidance of our appointed wedding planner makes the Carlton Millrace Hotel the obvious choice to host the most important day of your life.*

### *Our Special Touches Complimentary to you:*

- *Professional consultations with our wedding planner at regular periods*
- *3 months membership to The Millrace Health & Spa Leisure Club*
- *A Rasul Treatment in The S Spa for the Bride & Groom*
- *Complimentary Band on arrival for you & your guests*
- *Red Carpet on Arrival.*
- *Champagne Reception for the Bridal Party*
- *Table Plans drawn up on request*
- *Personalised Menus*
- *Silver Cake Knife and Cake Stand.*
- *Over night accommodation in our magnificent Bridal Suite with Champagne Breakfast in bed if required*
- *Special dietary requirements catered for (celiac, diabetics, vegetarians)*
- *Built in amplification system for speeches*
- *10% off Bridal Party Beauty Packages in the Millrace Spa Centre*
- *Special Wedding Accommodation Rate with full use of our 4\*\*\*\* Leisure Facilities*
- *Floral arrangements on tables with white lilies in elegant glass vases*
- *Complimentary Menu tasting prior to the big day*
- *Complimentary First Anniversary Dinner for two in our Lady Lucy Rooftop Restaurant*



# *Midweek Wedding Packages*

*Sunday - Thursday*

*Excluding Bank Holidays, Christmas & New Year*

*10% off menu prices*

*15% off your selected wines*

*6 months free membership of the Carlton Millrace Health & Leisure Club*

*Complimentary Two nights B & B (Mid-week) in one of our 4 \* sister hotels*

*Complimentary Bar Extension on the evening of your Wedding Reception*

*10% off Accommodation Wedding Rates*

## *On Your Arrival .....*

*Enjoy Tea/Coffee/Biscuits with our Compliments*

<i>Sherry Reception</i>	<i>€3.50 per person</i>
<i>Non Alcoholic Punch</i>	<i>€3.00 per person</i>
<i>Alcoholic Fruit Punch</i>	<i>€3.80 per person</i>
<i>Mulled Wine</i>	<i>€3.80 per person</i>
<i>House Wine</i>	<i>€4.00 per glass</i>
<i>Sparkling Wine</i>	<i>€4.50 per glass</i>
<i>Kir Royale</i>	<i>€5.00 per glass</i>
<i>Sparkling Wine &amp; Orange Juice</i>	<i>€5.00 per glass</i>
<i>Champagne (House)</i>	<i>€10.00 per glass</i>
<i>Bucks Fizz</i>	<i>€10.50 per glass</i>

<b><i>Corkage:</i></b>	<i>Wine - €7.50 per bottle</i>
	<i>Champagne -€12.50 per bottle</i>

## *Canapés*

<i>Selection of Canapés (selection of five)</i>	<i>€10.45 per person</i>
<i>Strawberries dipped in Dark/White Chocolate</i>	<i>€6.05 per person</i>
<i>Cheese Platters</i>	<i>€8.50 per person</i>



# *Menu Selector 2008*

## *Starter Menu*

*A Bouquet of Sweet Melon with a Duo of Sauces*  
€6.35

*Greek Salad,  
Vine Tomatoes, Feta Cheese, Black Olives*  
€6.90

*Seafood Vol au Vent*  
€7.50

*Chicken and Mushroom Vol au Vent*  
€6.35

*Gravadlax Salmon Potato Cakes  
Vodka & Dill Sauce*  
€7.15

*Salad of Smoked Chicken and Mango,  
Whole Grain Mustard Vinaigrette*  
€6.90

*Tossed Caesar Salad,  
Cos Lettuce, Bacon Lardons, Croutons, Parmesan & Caesar Dressing*  
€6.90

*Timbale of Fresh Crab Meat & Salmon  
Cucumber Salad, Balsamic Dressing*  
€8.00

*Oak Smoked Salmon Salad  
Homemade Granary Bread*  
€8.25



## *Soups Menu*

*Cream of Seasonal Vegetable Soup*  
€5.00

*Cream of Carrot, Orange & Coriander Soup*  
€5.00

*Cream of Leek & Potato Soup*  
€5.00

*Cream of Chicken & Chive Soup*  
€5.00

*Cream of Broccoli & Toasted Almond Soup*  
€5.00

*Cream of Celery & Apple Soup*  
€5.00

*Cream of Wild Mushroom and Madeira Soup*  
€5.00

*Roasted Red Pepper and Plum Tomato Soup*  
€5.00

*Scotch Broth*  
€5.00

*Lobster & Prawn Bisque*  
€6.50

## *Sorbet Menu*

*Champagne, Lemon, Passion fruit*  
€3.80



## *Main Course*

*All Prices include your chosen Potatoes & Vegetables*

*Fillet of Beef Wellington,  
Mushroom Duxelle, Wild Mushroom Cognac  
€34.00*

*Roast Sirloin of Irish Beef,  
Yorkshire pudding, Port Gravy  
€24.00*

*Roast Sirloin Steak,  
Green Peppercorn Sauce  
€27.00*

*Pot Roasted Rump of Lamb,  
Champ Potato, Ratatouille, Redcurrant Jus  
€24.00*

*Roast Leg of Lamb,  
Fresh Herb Stuffing, Honey & Mint Sauce  
€24.50*

*Roast Turkey & Baked Ham  
Savoury Stuffing, Roast gravy  
€22.50*

*Roast Chicken Breast,  
Potato & Herb Stuffing, Wild Mushroom Cream Sauce  
€19.95*

*Roast Pork Chop,  
Honey Mustard & Herb Stuffing, Calvados Cream Sauce  
€21.00*

*Roast Duckling,  
Red Onion Compote, Orange & Madeira  
€27.00*

*Paupiettes of Sole  
Salmon Mousse, Confit of Fennel, Citrus Beurre Blanc  
€25.00*

*Baked Supreme of Salmon,  
Sauvignon Cream, Herb Crust  
€21.50*

*Baked Pave of Salmon En Croute,  
Champagne Cream  
€22.50*

## *Vegetarian Options*

*Roasted Bell Pepper,  
Sautéd Mushrooms, Saffron Rice, Tomato Fondue*

*Tagliatelle Pasta,  
Sun Dried Tomato, Basil Cream Sauce*

*Roasted Aubergine with Ratatouille,  
In a Puff pastry & Parmesan Cheese*

*Stir Fry Vegetables in a Soft Tortilla Case,  
Sweet Soya Sauce*

***Please choose one of the above as your selection***

## *Vegetables*

*Mixed Roasted selection:  
(Mushroom, Courgette, Peppers, Parsnips & Carrots)*

OR

***Choose any 2 of the following***

*Broccoli Hollandaise*

*Cauliflower Mornay*

*Garden Peas*

*Honey Glazed Carrots with Herb Butter*

## *Potatoes*

***Choose any 2 of the following***

*Creamed Potatoes*

*Roast Potatoes*

*Baby Mint Potatoes*

*Dauphinoise Potatoes*

## *Dessert Menu*

*Chocolate & Orange Cheesecake with Crème Anglaise*  
€6.25

*Warm Caramelised Apple Tart with Cinnamon Ice-Cream*  
€6.25

*Rich Chocolate Truffle Cake with Whipped Cream & Raspberry Coulis*  
€6.25

*Passion Fruit Tart with Strawberry Coulis*  
€5.50

*Chantilly Cream filled Profiteroles with Rich Chocolate Sauce*  
€5.25

*Warm Seasonal Berry Crumble with Vanilla Ice-Cream*  
€5.25

*Fresh Fruit Meringue with Seasonal Berry Compote & Chantilly Cream*  
€5.50

*Mascarpone Tiramisu with Butterscotch Sauce*  
€6.25

*Millrace Assiette of Desserts*  
(See below for selection)  
€7.25

### *Assiette Selection*

***Choice of four items with whipped Cream, and Coulis***

*Mini Meringue with fresh fruit or berries*

*Cream Profiterole with Chocolate Sauce*

*Vanilla Ice-Cream in a wafer basket*

*Baileys Chocolate Mousse*

*Tiramisu*

*\*Fresh Wexford Strawberries & Whipped Cream available Seasonally*

*Freshly Brewed Tea / Coffee & After Dinner Mints*  
€2.95

*For Choice Menu's the Following Supplements apply:  
To Have a Choice of Starters a Supplement of €1.50per person applies  
To Have a Choice of Main Course a Supplement of €2.50per person applies*

## *Evening Buffet*

*Selection of Sandwiches*

*Cocktail Sausages*

*Chicken Goujons*

*Chicken Wings*

*Mini Spring Rolls*

*Samosas*

*Mini Sausage Rolls*

***Choose any 2 of the above items - €8.00***

***Choose any 3 of the above items - €9.25***

***Choose any 4 of the above items - €11.25***

***Choose any 6 of the above items - €15.75***

## *The Carlton Millrace Special*

*Selection of Sandwiches, Cocktail Sausages, Tea/Coffee - €7.50*

## Reduced Set Menus

### Menu Option 1

*Chicken & Mushroom Vol au Vent*

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*Cream of Seasonal Vegetable Soup*

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*Roast Turkey & Baked Ham  
Savoury Stuffing, Roast Gravy*

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*Chantilly Cream filled Profiteroles, Chocolate Sauce*

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*Tea/Coffee*

**€32.95**

### Menu Option 2

*Salad of Smoked Chicken and Mango,  
Whole Grain Mustard Vinaigrette*

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*Cream of Leek & Potato Soup*

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*Roast Leg of Lamb,  
Fresh Herb Stuffing, Honey & Mint Sauce*

Or

*Baked Pave of Salmon En Crouete,  
Champagne Cream*

\*\*\*

*Warm Mixed Berry Crumble with Vanilla Ice-Cream*

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*Tea/ Coffee*

**€38.50**

### Menu Option 3

*Greek Salad,  
Vine Tomatoes, Feta Cheese, Black Olives*

Or

*A Vol au Vent of Chicken and Mushroom*

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*Cream of Wild Mushroom and Madeira Soup*

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*Roast Sirloin of Irish Beef,  
Yorkshire Pudding, Port Gravy*

Or

*Baked Supreme of Salmon,  
Sauvignon Cream, Herb Crust*

\*\*\*

*Assiette*

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*Tea/Coffee*

**€43.95**

### Menu Option 4

*Oak Smoked Salmon Salad  
Homemade Granary Bread*

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*Cream of Seasonal Vegetable Soup*

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*Champagne Sorbet*

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*Medallions of Fillet Beef, Mushroom Duxelle,  
Peppercorn Sauce*

Or

*Paupiettes of Sole  
Salmon Mousse, Confit of Fennel, Citrus Beurre Blanc*

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*Passion Fruit Tart with Strawberry Coulis*

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*Tea/Coffee*

**€49.50**





# Wedding Planner

## Immediately

- Once you set the date, agree on a budget you can adhere to.
- Purchase a wedding planner or a notebook and make a note of deposits paid, dates etc.
- Decide on style of wedding, whether you would prefer traditional and formal, semi-formal, themed or otherwise.
- Think about the kind of wedding dress that will suit you best.
- Obtain a marriage license with your fiancé once the date is set.
- Make initial arrangements with clergy man or registrar.
- Book the reception venue, catering and entertainment - pay a deposit to secure the date.
- Calculate how many guests are to be invited and compile guest list.
- Book honeymoon and don't forget visas or vaccines if relevant.
- Appoint the cast for the big day. Select bridesmaids, best man, groomsmen, ushers, pageboys and flower girls.
- Start the search for the perfect dress and consider gowns for bridesmaids. Now is also the time to visit the dress-maker or designer if you prefer one that can't be found two a penny in the shops.
- Decide on attire for the men and check availability at hire outlets.
- Book a professional photographer/video company if required.
- Book bridal cars.

## 3 Months To Go

- Order wedding stationery, not forgetting invitations, order of service booklets, Napkins and cake boxes.
- Order the wedding cake.
- Confirm all wedding arrangements, particularly with the church concerning the music, flowers, confetti, fees and the order of service.
- Select music and book organist and/or singer.
- Shop for your trousseau/going away outfit. Consider something you can wear again afterwards.
- Draw up gift list and register with relevant shops.
- Choose wedding rings.
- Finalise your dress and bridesmaids' dresses -many retailers require a minimum three months advance order.
- Organise flowers for church and reception.
- Order bouquets, head-dresses, buttonholes and corsages for the bridal party.
- Agree on a menu and approximate numbers with caterer or hotel.

## *2 Months To Go*

- Visit your hairdresser to decide on the best style for your head-dress. Remember, for popular stylists you may need to book well in advance.
- Finalise the honeymoon and ensure you have at least six weeks to change your passport details to include your new, married name.
- Remember to inform your bank which could require two weeks notice.
- Notify your doctor, dentist and any others.
- Book the hotel rooms for the wedding party.
- Post wedding invitations six to eight weeks before the day along with accommodation details.
- Delegate the recording of wedding acceptances to a relative.
- Send out gift lists to those who request one.

## *1 Month To Go*

- Purchase gifts for the groom and your attendants.
- Arrange the all-important hen & stag parties-one week before the day should allow for recovery- but don't over do it.
- Chase up late invitation replies and finalise guest list. Start working out seating plan and write place cards.
- Finalise numbers for the reception and inform hotel or catering company in writing at least two weeks before the wedding.
- Post thank you letters for presents as soon as they arrive to avoid backlog or missing any.
- Take head-dress to hairdresser for practice session.
- Inform local newspaper if you want their photographer to attend.
- Collect wedding rings.
- Have final dress and head-piece fitting.
- Familiarise each member of wedding party with wedding etiquette and their duties.
- Make a full check list of everything and check it twice.
- Select lingerie and shoes and don't forget to try them all on with your dress because undergarments can alter the shape of your dress - you don't want any surprises on the morning of your wedding.
- Start contemplating your make-up. Now is the time to try out that new product you're always wanted or to book make-up lessons and to commence your beauty and body treatment regime, whether salon or home base

## *2 Weeks To Go*

- Don't panic there are still 336 hours to go.
- Have a go at practicing your wedding make-up.
- Try on your whole outfit together and plan any final adjustments.
- Arrange for your honeymoon cases to be taken to the reception venue.
- Make final checks on all the details, cake, flowers, photographers, videographers.
- Brief all wedding party of their duties with as many assembled as possible

## *1 Week To Go*

- *Have a final rehearsal of the ceremony and check orders of service booklets have been delivered to best man.*
- *Pack your honeymoon case and have going away outfits ready.*
- *Purchase travelers cheques.*
- *Have Hen and Stag parties.*
- *Arrange to have cake/wedding favors taken to hotel*
- *Check final details with caterers, photographer etc.*
- *Wear in your wedding shoes around the house.*
- *Contact the hotel regarding final guest numbers*

## *Wedding Day*

*Now relax and let the Management & Staff of The Carlton Millrace Hotel make your fairytale come through.  
Enjoy!*



## *Terms and Conditions of Booking*

A Provisional Booking can be held for up to 14 days, after which a deposit of €1000.00 and the signed Terms & Conditions is required to confirm your reservation. All weddings must be booked at least 6 months in advance of date.

### **Final Details**

Approximate numbers must be given one month in advance and final numbers 48hrs before the meal. These numbers will be charged on the day except in the case of an increase of numbers, in which case the larger numbers will be charged. Final details regarding menus, wine, evening reception is required 4 weeks prior to your Wedding date. We advise that the wedding seating plan is given one week prior to the Wedding day, with minor changes accepted up to 24 hrs before the day.

### **Entertainment**

All musical entertainment is requested to finish by 2am. The hotel reserves the right to lower the music if the situation demands it. The hotel does not take responsibility for any services not booked directly by the hotel.

### **Bar Extension**

Should you wish to extend the bar opening hours to 2am on your wedding day, we would be delighted to order a Bar Extension for you. This may be booked through your wedding coordinator two months before your reception. The cost of this is €25000.

### **Accommodation**

We would be delighted to reserve the rooms for your wedding guests on a special reduced rate. Your guests can contact the hotel and give their details to reservations 6 weeks prior to the date. At this stage we will contact you to release any unnamed rooms that you do not require. Any rooms you will be paying for will be added to your hotel bill. The discounted rate will vary with different months during the year. The hotel has the right to extend a preferential rate to guests throughout the year at times of low occupancy.

### **Cancellation**

Should an Event be cancelled, a charge will be made, calculated as a percentage of the total booking value, according to the scale highlighted below:

### **Cancellation**

In the unlikely event of a cancellation, notification must be sent in writing to the hotel. In this instance your deposit will be forfeited. The Hotel reserves the right to cancel any function without obligation.

The Carlton Millrace Hotel reserves the right to refund deposits paid in circumstances where a booking is made by a third party or under false pretence.

The hotel must meet with both the bride and the groom before reservations can be confirmed.

### **Payment**

Final accounts must be settled in full before checking out of the hotel by bank draft or cash. All Prices quoted are inclusive of VAT.

Tips/Gratuities are left to your discretion. All prices are subject to an annual increase

### **Food Supplements**

If you wish to have a Choice of Starters or a choice of dessert there will be an additional charge of €1.50 on the more expensive item

If you wish to have a choice of Main Course there will be an additional charge of €2.50 on the more expensive one

### **Gifts**

The hotel will not take any responsibility for gifts, cards, cakes etc left in the hotel. Please ensure that you collect all your belongings before departure.

**I have read and accept the above terms and conditions;**

**Bride/Groom Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Hotel Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**A copy of these terms and conditions must be signed by the Bride & Groom and returned with deposit to secure the booking.**

**Please note that only the signature of the Bride & Groom will be accepted.**

**The signature of a third party will not suffice and will mean an immediate termination of this contact.**